

# APPLICATION FORM

# AANSOEKVORM



## SUNRIDGE

## PRIMARY SCHOOL / PRIMÊRE SKOOL

UPDATED FOR 2025/2026

GRADE (RR) R - 7

All information will be checked, the withholding of information is an offence. Please attach all legal documentation. The school requires this information to act within our legal rights.

Alle inligting sal nagegaan word. Die weerhouding van inligting is 'n oortreding. Heg asseblief alle wetlike dokumentasie aan. Die skool verlang hierdie inligting sodat ons binne ons wetlike regte kan optree.

### Application procedure and requirements:

### Aansoekprosedure en vereistes:

*The application form will ONLY be dealt with if all pages are completed and signed.  
Die aansoekvorm sal SLEGS hanteer word indien alle bladsye voltooi en onderteken is.*

Please attach photo  
of applicant in this  
space

Compulsory

.....  
**Call name/ Noemnaam**

.....  
**Surname / van**

**SIGNATURE / HANDTEKENING:**

Office Use/Kantoorgebruik

CC LB OD FA DI

Calculated Capacity/Language  
Barrier/Outstanding Documents/ Feeding  
Area/Document Incomplete

Office Use/Kantoorgebruik

Choose your private or accredited service provider		Merk asb. u voorkeurkeuse	Please mark your preferred choice	Kies u privaat of geakkrediteerde diensverskaffer	DATE OF ADMISSION/ TOELATINGSDATUM: OFFICE USE/KANTOORGEBRUIK	ADMISSION NUMBER/ TOELATINGSNOMMER: OFFICE USE/ KANTOORGEBRUIK
Sunridge Olke Bolke <input type="checkbox"/> Service offer Grade R	Sunridge Pre-Primary <input type="checkbox"/> Service offer RR to R	Sunridge Graad R Akademie <input type="checkbox"/> Service offer R Afr RR to R Eng	Trapsoetjies <input type="checkbox"/> Service offer RR to R	OFFICE USE/KANTOORGEBRUIK <input type="checkbox"/>		
Choose your grade	Kies u graad	Voetspore <input type="checkbox"/> Service RR	Please mark with a X	MEDIUM OF INSTRUCTION/ TAAL VAN ONDERRIG:		
GR R	GR. 1	GR. 2	GR. 3	ENGLISH		
GR. 4	GR. 5	GR. 6	GR. 7	AFRIKAANS	ACCOUNT CODE:	

*Applying through Sunridge Primary School to make use of one of our accredited service providers to ensure enrolment in Sunridge Primary School or direct admission for grade 1 to 7 is applicable if Sunridge PS approves your application*

*Doen aansoek deur Sunridge Primêre Skool om gebruik te maak van een van ons geakkrediteerde diensverskaffers om toelating tot Sunridge Primêre Skool te verseker of direkte toelating vir graad 1 tot 7 is toepaslik indien Sunridge PS u aansoek goedkeur*

*Applications will only be considered should a vacancy exist in the grade. If there is no vacancy, applications will be retained and considered should a vacancy occur during the course of the year.*

*Aansoeke sal slegs oorweeg word indien daar 'n vakature in die graad bestaan. Indien daar geen vakature is nie, sal die aansoek gehou en oorweeg word wanneer 'n vakature later ontstaan.*

**ALLE AFDELINGS IS VERPLIGTE INLIGTING / ALL SECTIONS ARE COMPULSORY INFORMATION**

SECTION 1: PUPIL'S DETAILS			AFDELING 1: LEERDERINLIGTING		
SURNAME / VAN:			GENDER / GESLAG:	MALE / MANLIK	FEMALE / VROULIK
FULL NAMES/ VOLLE NAME:			CALL NAME / NOEMNAAM:		
DATE OF BIRTH / GEBOORTEDATUM:			ID NUMBER: ID-NOMMER:		
HOME LANGUAGE / HUISTAAL:		RACE/RAS (DOE requirement)	RELIGION / KERKVERBAND:		
Language of Instruction Taal van Onderrig		Year applied for/Jaar waarvoor aansoek gedoen word	Agree with POPIA and PAIA Policy of the School	YES / NO	
HOME ADDRESS / HUISADRES:					
PUPIL RESIDES WITH / LEERDER WOON BY:	MOTHER & FATHER MOEDER & VADER	MOTHER / MOEDER	FATHER / VADER	OTHER - PLEASE INDICATE: ANDER - DUI ASB. AAN:	
CURRENT GRADE / HUIDIGE GRAAD:			GRADE REPEATED / GRAAD HERHAAL:		
NAME OF CURRENT SCHOOL AND PERIOD ATTENDED / NAAM VAN HUIDIGE SKOOL EN TYDPERK BYGEWOON:					
TELEPHONE NUMBER OF CURRENT SCHOOL / TELEFOONNOMMER VAN HUIDIGE SKOOL:			(CODE / KODE)	TEL.	
DATE OF DEPARTURE FROM ABOVE-MENTIONED SCHOOL DATUM WAAROP GENOEMDE SKOOL VERLAAT WORD/ IS:					

SIGNATURE / HANDTEKENING:

**SECTION 2.1 : PARENTS****AFDELING 2.1: OUERS**

<b>NAME &amp; SURNAME OF BIOLOGICAL FATHER / NAAM &amp; VAN VAN BIOLOGIESE VADER:</b>	
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<b>OCCUPATION / BEROEP:</b>	<i>If self-employed please state nature of occupation</i>	<b>EMPLOYER / WERKGEWER:</b>	<i>If self-employed please state name of business</i>
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<b>PERSAL NUMBER / PERSALNOMMER:</b>	<b>ID NUMBER/ ID-NOMMER:</b>
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<b>HOME ADDRESS / HUISADRES:</b>
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<b>POSTAL ADDRESS/ POSADRES:</b>
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<b>TEL WORK / WERK:</b>	<b>TEL HOME / HUIS:</b>
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<b>CELL NO / SELNR.:</b>	<b>EMAIL / E-POS:</b>
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<b>MARITAL STATUS/ HUWELIKSTAAT:</b>	<b>MARRIED / GETROUD</b>	<b>UNMARRIED / ONGETROUD</b>	<b>DIVORCED / GESKEI</b>	<b>WIDOWER / WEWENAAR</b>	<b>SEPARATED/ VERVREEMD</b>
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<b>IF DIVORCED, DOES LEARNER HAVE CONTACT/ INDIEN GESKEI, HET DIE LEERDER KONTAK:</b>	
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<b>NAME &amp; SURNAME OF BIOLOGICAL MOTHER / NAAM &amp; VAN VAN BIOLOGIESE MOEDER:</b>	
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<b>OCCUPATION / BEROEP:</b>	<i>If self-employed please state nature of occupation</i>	<b>EMPLOYER / WERKGEWER:</b>	<i>If self-employed please state name of business</i>
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<b>PERSAL NUMBER / PERSALNOMMER:</b>	<b>ID NUMBER/ ID-NOMMER:</b>
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<b>HOME ADDRESS/ HUISADRES</b>
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<b>POSTAL ADDRESS/ POSADRES:</b>
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<b>TEL WORK / WERK:</b>	<b>TEL HOME / HUIS:</b>
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<b>CELL NO / SELNR.:</b>	<b>EMAIL / E-POS:</b>
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<b>MARITAL STATUS/ HUWELIKSTAAT:</b>	<b>MARRIED / GETROUD</b>	<b>UNMARRIED / ONGETROUD</b>	<b>DIVORCED / GESKEI</b>	<b>WIDOW / WEDUWEE</b>	<b>SEPARATED/ VERVREEMD</b>
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<b>IF DIVORCED, DOES LEARNER HAVE CONTACT/ INDIEN GESKEI, HET DIE LEERDER KONTAK:</b>	
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<b>SIGNATURE / HANDTEKENING:</b>
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## SECTION 2.2: GUARDIANS

## AFDELING 2.2: VOOGDE

NAME & SURNAME OF GUARDIAN (FATHER): NAAM & VAN VAN VOOG (VADER):					
OCCUPATION / BEROEP:	<i>If self-employed please state nature of occupation</i>		EMPLOYER / WERKGEWER:	<i>If self-employed please state name of business</i>	
PERSAL NUMBER / PERSALNOMMER:			ID NUMBER/ ID-NOMMER:		
HOME ADDRESS / HUISADRES:					
POSTAL ADDRESS/ POSADRES:					
TEL WORK / WERK:			TEL HOME / HUIS:		
CELL NO / SELNR.:			EMAIL / E-POS:		
MARITAL STATUS/ HUWELIKSTAAT:	MARRIED / GETROUD	UNMARRIED / ONGETROUD	DIVORCED / GESKEI	WIDOWER / WEWENAAR	SEPARATED/ VERVREEMD
IF DIVORCED, DOES LEARNER HAVE CONTACT/ INDIEN GESKEI, HET DIE LEERDER KONTAK:					

NAME & SURNAME OF GUARDIAN (MOTHER): NAAM & VAN VAN VOOG (MOEDER):					
OCCUPATION / BEROEP:	<i>If self-employed please state nature of occupation</i>		EMPLOYER / WERKGEWER:	<i>If self-employed please state name of business</i>	
PERSAL NUMBER / PERSALNOMMER:			ID NUMBER/ ID-NOMMER:		
HOME ADDRESS / HUISADRES:					
POSTAL ADDRESS/ POSADRES:					
TEL WORK / WERK:			TEL HOME / HUIS:		
CELL NO / SELNR.:			EMAIL / E-POS:		
MARITAL STATUS/ HUWELIKSTAAT:	MARRIED / GETROUD	UNMARRIED / ONGETROUD	DIVORCED / GESKEI	WIDOW / WEDUWEE	SEPARATED/ VERVREEMD
IF DIVORCED, DOES LEARNER HAVE CONTACT/ INDIEN GESKEI, HET DIE LEERDER KONTAK:					

Previous association with Sunridge Primary School ( <i>Grand Parents/ Parents/ Uncle / Aunt / brother / sister</i> ):		
NAME:	RELATIONSHIP:	HOUSE:
NAME:	RELATIONSHIP:	HOUSE:
NAME:	RELATIONSHIP:	HOUSE:

SIGNATURE / HANDTEKENING:

<b>DETAILS OF STEP PARENT RESIDING WITH PUPIL: BESONDERHEDE VAN STIEFOUER WAT SAAM MET LEERDER WOON:</b>		<b>STEPMOTHER/ STIEFMA</b>	<b>STEPFATHER/ STIEFPA</b>
<b>NAME &amp; SURNAME/ NAAM &amp; VAN:</b>			
<b>OCCUPATION / BEROEP:</b>	<i>If self-employed please state nature of occupation</i>	<b>EMPLOYER / WERKGEWER:</b>	<i>If self-employed please state name of business</i>
<b>PERSAL NUMBER / PERSALNOMMER:</b>		<b>ID NUMBER/ ID-NOMMER:</b>	
<b>HOME ADDRESS/ HUISADRES</b>			
<b>POSTAL ADDRESS/ POSADRES:</b>			
<b>TEL WORK / WERK:</b>		<b>TEL HOME / HUIS:</b>	
<b>CELL NO / SELNR.:</b>		<b>EMAIL / E-POS:</b>	
<b>MARITAL STATUS/ HUWELIKSTAAT:</b>	<b>MARRIED / GETROUD</b>	<b>UNMARRIED / ONGETROUD</b>	<b>DIVORCED / GESKEI</b>
			<b>WIDOW / WEDUWEE</b>
			<b>SEPARATED/ VERVREEMD</b>
<b>IF DIVORCED, DOES LEARNER HAVE CONTACT/ INDIEN GESKEI, HET DIE LEERDER KONTAK:</b>			

<b>WE REGISTER ONE PARENT'S CELL NUMBER ON OUR SMSWEB. THIS IS USED TO NOTIFY PARENTS OF ANY CHANGES IN OUR DAY TO DAY PROGRAMME. ONS REGISTREER EEN OUER SE SELNOMMER OP ONS SMS WEB. ONS GEBRUIK DIT OM OUIERS IN KENNIS TE STEL VAN VERANDERINGE IN ONS DAAGLIKSE PROGRAM</b>	<b>PLEASE INDICATE WHICH NUMBER DUI ASB. AAN WATTER NOMMER</b>

<b>DOES THIS CHILD RECEIVE A SOCIAL GRANT/ ONTVANG HIERDIE KIND 'N MAATSKAPLIKE TOELAAG:</b>	<b>YES/ JA</b>	<b>NO / NEE</b>
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<b>NAMES OF OTHER CHILDREN IN FAMILY/ NAME VAN ANDER KINDERS IN GESIN:</b>	<b>DATE OF BIRTH / GEBOORTEDATUM:</b>	<b>NAME OF CURRENT SCHOOL/ NAAM VAN HUIDIGE SKOOL:</b>
1.		
2.		
3.		

Current School Fees per year/per learner / Huidige Skoolfooi per jaar/per leerder  
Book fees included / Boekgelde ingesluit

R21600

You are liable for the payment of school fees unless you are totally exempted from paying school fees  
U is verantwoordelik vir die betaling van skoolfooi tensy u totale kwydskelding ontvang het

**Excluding book fees  
Boekgelde uitgesluit**

You may apply for exemption from paying school fees within the given time frame / U mag aansoek doen vir kwydskelding van skoolfooi binne die gegewe tydsraamwerk

Full schoolfees payable by 28  
February / Volle skoolgelde  
betaalbaar teen 28 Februarie

**SIGNATURE / HANDTEKENING:**

SECTION 3: MEDICAL INFORMATION		AFDELING 3: MEDIESE INLIGTING		
NAME OF MEDICAL AID/ NAAM VAN MEDIESE SKEMA:		MEDICAL AID NUMBER/ MEDIESE SKEMA- NOMMER:		
DOCTOR / DOKTER		TEL. NO./ TELNR.:		
DENTIST / TANDARTS:		TEL. NO./ TELNR.:		
OPERATIONS / ENIGE OPERASIES:				
ALLERGIES / ALLERGIEë:				
CHILDHOOD DISEASES/ KINDERSIEKTES	MEASLES/ MASELS	GERMAN MEASLES/ DUISE MASELS	WHOOPING COUGH/ KINKHOES	CHICKEN POX/ WATERPOKKIES
	MUMPS/ PAMPOENTJIES	DIPHTHERIA/ WITSEERKEEL	OTHER (SPECIFY) / ANDER (SPESIFISEER):	
IMMUNIZATIONS / INENTINGS:	TETANUS	DIPHTHERIA/ WITSEERKEEL	MEASLES/ MASELS	GERMAN MEASLES/ DUISE MASELS
	HEPITITIS B	OTHER (SPECIFY) / ANDER (SPESIFISEER):		
DISABILITIES/ GESTREMDHEID:	EPILEPSY/ EPILEPSIE	DIABETES/ DIABEET	VISION / SIG	HEARING/ GEHOOR
	PHYSICAL/ FISIES	OTHER (SPECIFY) / ANDER (SPESIFISEER):		
DOES YOUR CHILD WEAR SPECTACLES? DRA U KIND 'N BRIL?	YES/ JA	If yes, kindly attach report from optometrist (required by Dept of Education).		
	NO/ NEE	Indien ja, heg asb. verslag van oogkundige aan (vereis deur die Dept van Onderwys).		
Has your child ever been tested by any therapist, doctor, institution for any possible attention difficulty/ hearing/ speech? If yes, kindly attach report (required by Dept of Education). Is u kind al deur enige terapeut, dokter, instansie getoets vir moontlike aandag-afleibaarheid/ gehoor/ spraak? Indien ja, heg asb. verslag aan (vereis deur Dept van Onderwys).				YES/ JA
				NO/ NEE
ANY OTHER MEDICAL PROBLEMS? ENIGE ANDER MEDIESE PROBLEME?				

EMERGENCY CONTACT IF PARENTS UNAVAILABLE/ NOODKONTAK INDIEN OUERS NIE BESIKBAAR IS:			
NAME & SURNAME NAAM & VAN		RELATIONSHIP/ VERWANTSKAP:	
TEL NO./ TELNR.:		CELL NO./ SELNR.:	
SECTION 4: EXTRA MURAL		AFDELING 4: BUITEMUURS	
SPORT: CULTURE / KULTUUR:			
OTHER (SPECIFY)/ ANDER (SPESIFISEER):			
ACHIEVEMENTS / ENIGE PRESTASIES BEHAAL:			
IS YOUR CHILD EXCUSED FROM SPORT? (If YES, please state reasons): MOET U KIND VAN SPORT VERSKOOON WORD? (Indien JA, gee asseblief redes):			

SIGNATURE / HANDTEKENING:

REASON FOR WANTING TO ENROLL YOUR CHILD AT SUNRIDGE/

REDE HOEKOM U U KIND BY SUNRIDGE WIL INSKRYF:

**PHOTOS / FOTO'S**

We take photos of all our learners for our management files as well as all activities and use these photos on our website, Facebook page, communicator, whatsapp and sms's. We send photos to different newspapers and electronic media for marketing. We also take sport, class and excursion photos. This is all done with respect and for educational and marketing purposes and with no other intention.

Ons neem foto's van al ons leerders vir bestuursdoeleindes. Ons neem ook foto's vir ons web-tuiste, Facebook, communicator, whatsapp, SMS'e. Ons stuur foto's na koerante en verskeie elektroniese media vir bemerking. Ons neem klasfoto's en foto's van uitstappies. Dit word alles gedoen met respek en vir opvoedkundige doeleindes, met geen ander intensies nie.

Should you not wish us to take photos of your child, you need to inform us in writing and attach it to this application.

Indien u nie wil hê dat daar foto's van u kind geneem mag word nie, moet u ons skriftelik daarvan in kennis stel en dit by die aansoek aanheg.

Please note that Sunridge Primary School is a declared **FEE PAYING SCHOOL** in terms of the relevant legislation, and that by enrolling your son/ daughter at the school, you are accepting an obligation to contribute financially towards his/her education.

Let asseblief daarop dat Sunridge Primêre Skool 'n **SKOOL IS WAT SKOOLFOOIE HEF** ingevolge die betrokke wetgewing, en dat u 'n verpligting aanvaar om finansiëel tot sy/haar onderrig by te dra wanneer u u kind by die skool inskryf.

**SECTION 5: PAYMENT OF SCHOOL FEES/ DOCUMENTATION**

**AFDELING 5: BETALING VAN SKOOLFOOIE/ DOKUMENTASIE**

Who is responsible for the payment of school fees? Wie is verantwoordelik vir die betaling van skoolfooie?		FATHER/ VADER	MOTHER/ MOEDER	OTHER (SPECIFY)/ ANDER (SPESIFISEER):		
METHOD OF PAYMENT/ METODE VAN BETALING:	Once off payment on/ before 28 February: <input type="checkbox"/> Eenmalige betaling voor/op 28 Februarie:	Arrangement (Please make appointment)/ Reëling (Reël asb. afspraak): <input type="checkbox"/>	Monthly CASH / EFT Maandeliks KONTANT/ EFT Date/ Datum: <input type="checkbox"/>	Monthly debit order (January – December)/ <input type="checkbox"/> Maandelikse debietorder (Januarie – Desember):		
Please mark / Merk asb.  <input type="text" value="YES / JA"/>  I take note that it is my responsibility to ensure that my account is up to date.  Ek neem kennis dat dit my plig is om seker te maak dat my rekening op datum is.	I am aware that all health and safety documents are available. Ek is daarvan bewus dat alle gesondheids- en veiligheidsdokumente beskikbaar is.	Y E S / N O	I am aware that I may ask for assistance. Ek is daarvan bewus dat ek om hulp kan vra indien nodig.	Y E S / N O	I read and understand the SGB Constitution. Ek het die SBL Grondwet gelees en verstaan dit.	YES / NO
	I am aware that Sunridge is a fee-paying school./ Ek is bewus dat Sunridge 'n skool is wat skoolfooie hef.	Y E S / N O	I have read and understand the school language policy. / Ek het die skool se taalbeleid gelees en verstaan dit.	Y E S / N O	I can afford the school fees/ Ek kan die skoolfooie bekostig	YES / NO

**SIGNATURE / HANDTEKENING:**

SECTION 6: GENERAL			AFDELING 6: ALGEMEEN		
YES / NO (Mark Y /N)		Y/ N	JA / NEE (Gebruik J/ N)		J/ N
1	Please supply a medical certificate should your child not be allowed to participate in sport		1	Sluit 'n mediese sertifikaat in indien u kind nie aan sport mag deelneem nie.	
2	Do you have any objection to your child participating in Value Driven Education?		2	Het u enige besware teen u kind se deelname in Waardegedrewe Onderrig?	
3	I am aware that school attendance is compulsory and that the school must be notified of non-attendance.		3	Ek is daarvan bewus dat skoolbywoning verpligtend is en dat die skool in kennis gestel moet word in geval van afwesigheid.	
4	Pupils will have to pay replacement costs of any damaged or lost text books.		4	Die leerder sal die koste dra van handboeke wat beskadig word of verlore raak.	
5	Pupils will participate in the educational programme as prescribed by the Education Department unless exemption has been granted.		5	Die leerder sal deelneem aan die opvoedkundige program soos deur die Departement van Onderwys voorgeskryf, behalwe as hy/sy kwytskelding ontvang het.	
SECTION 7: ENROLLMENT REQUIREMENTS			AFDELING 7: TOELATINGSVEREISTES		
1	I accept that disciplinary measures will be taken if my child disobeys the school rules, in accordance with the Constitutional rights of the child. I have read and accept the code of conduct for learners.			Ek sal my neerlê by die strafmaatreëls deur die skool toegepas in geval van oortreding, onderhewig aan die Nasionale Grondwet vir kinders. Ek het die gedragkode gelees en aanvaar die gedragkode vir leerders.	
2	I undertake to see that my child has the correct stationery requirements as requested by the school.			Ek onderneem om toe te sien dat my kind die korrekte skryfbehoeftes het soos deur die skool voorgeskryf.	
3	I undertake to ensure that my child has the correct uniform, as prescribed by the school and that EVERY item will be CLEARLY MARKED with his/ her name.			Ek onderneem om toe te sien dat my kind die korrekte skooldrag het, soos deur die skool voorgeskryf, en dat ELKE artikel DUIDELIK GEMERK sal word met my kind se naam.	
4	Legal action will be taken against parents who refrain from paying school fees, unless alternative arrangements have been made with the School Governing Body AT THE BEGINNING OF THE YEAR.			Indien ouers in gebreke bly om skoolfoeie te betaal, sal daar tot regstappe oorgegaan word, mits daar nie alternatiewe reëlings getref is met die Skool-beheerliggaam AAN DIE BEGIN VAN DIE SKOOLJAAR nie.	
5	I agree to pay school fees as determined annually by the School Governing Body (and approved by the parents). I am aware that school fees are payable in advance and I hereby pledge to honour my financial commitments to the school.			Ek sal my finansiële verpligtinge teenoor die skool nakom. Skoolgelde is vooruitbetaalbaar en ek onderneem om daarby te hou.	

**Disclaimer:** Please note that the information provided is only being used to verify details and for processing purposes necessary to carry out actions for the conclusion of an application in compliance with POPIA and PAIA. By signing this forms, the applicant is aware of the POPIA and PAIA regulations and gives consent to the school to use his/her personal information for verification and processing purposes deemed necessary as in SASA and as needed by the SGB.

**School fees are determined per annum and are payable by 28 February in full as per the South African Schools Act. Parents voted for 12 equal installments at the Annual Budget meeting and the School Governing Body granted this leniency, making fees due and payable by the 7th of each month from 7 January to 7 December of each year.**

SIGNATURE / HANDTEKENING:



### GENERAL

By signing this application, you are binding yourself to all the rules, as attached, and as amended from time to time. In the case of a divorce, irrespective of the divorce agreement, both parents will be held responsible for the fees and must therefore both sign the application form.

If you have any objections to compulsory participation in sport, gym or any religious instruction, these must be made **in writing** and attached to this application for consideration.

Should you voluntarily remove your child from the school for reasons other than disciplinary or financial default, you must undertake to give **at least 2 months' notice in writing** to the Principal or in default thereof, to pay two months' fees in lieu of such notice.

This is a **fee-paying school** and parents are expected to pay the fees in full according to arrangements agreed to on the Acceptance Form.

**No late** applications will be considered.

**One passport size photograph of applicant attached in the space provided.**

The school buys in bulk a stationery box, apron set, Grade 1 classroom consumables etc for the following year. This is for the parents account and more details will be on the acceptance letter.

On acceptance new Grade 1 enrolments will be asked to pay an amount equal to the first 3 months of school fees by 1 November of the year before his/her Grade1 year begins or as deem necessary.

### ALGEMEEN

Wanneer u hierdie aansoekvorm teken, verbind u uself om te hou by al die reëls, soos aangeheg, en soos van tyd tot tyd aangepas. In geval van 'n egskedingsooreenkoms, word albei ouers vir die fooie verantwoordelik gehou en dus moet albei ouers die aansoekvorm onderteken.

Indien u enige beswaar teen verpligte deelname aan sport, gim of enige godsdiensoonderrig het, moet dit **skriftelik** gedoen en by hierdie aansoekvorm aangeheg word vir oorweging.

Indien u u kind vrywilliglik uit die skool verwyder vir redes anders as dissiplinêr of finansiële wanbetaling, moet u onderneem om **minstens 2 maande skriftelike kennisgewing** aan die Skoolhoof te gee, of by gebrek daaraan twee maande se skoolfooie in die plek van sodanige kennisgewing betaal.

Hierdie is 'n **skool wat skoolfooie hef** en daar word van ouers verwag om die skoolfooie ten volle te betaal ingevolge die reëlings waartoe ingestem is op die Aanvaardingsvorm.

**Geen laat** aansoeke sal oorweeg word nie.

**Een paspoortgrootte foto van die aansoeker moet asseblief aangeheg word in die spasie wat voorsien is.**

Nuwe Gr 1-inskrywings sal versoek word om 'n bedrag gelyk aan die eerste 3 maande se skoolfooie te betaal voor 1 Nov van die jaar voor sy/haar Gr 1-jaar begin of soos benodig.

Die skool koop skryfbehoeftes, 'n voorskootstel, Gr 1-klassegebruiksartikels ens. vir die volgende jaar. Dit is vir die ouers se rekening en meer besonderhede word op die aanvaardingsbrief verstrekk.

<b>NAME OF PARENT APPLYING FOR ENROLLMENT NAAM VAN OUER WAT AANSOEK DOEN OM TOELATING</b>	<b>ID NUMBER /NOMMER</b>	<b>SIGNATURE / HANDTEKENING</b>
<b>NAME OF PARENT RESPONSIBLE FOR SCHOOL FEES NAAM VAN OUER VERANTWOORDELIK VIR SKOOLFONDS</b>	<b>ID NUMBER /NOMMER</b>	<b>SIGNATURE / HANDTEKENING</b>

**The application form will ONLY be accepted if ALL documentation, as requested below, has been attached.  
Die aansoekvorm sal SLEGS aanvaar word indien ALLE dokumentasie, soos hieronder versoek, daarby aangeheg is.**

**COMPULSORY DOCUMENTATION**

(all copies must be certified)

1. BOTH BIOLOGICAL PARENTS' Identity documents (Parents as prescribed by SASA)   
or  
BOTH GUARDIANS' Identity documents (guardians as prescribed by SASA)
2. Identity document of the ACCOUNT PAYER (if not the parents/guardian)
3. Municipal account (proof of residence) in the name of the parent/guardian – not older than 3 months or current rental agreement   
or  
If not residing in our feeder area: Salary advice of parents working in our feeder area (proof of employment)
4. Applicant's birth certificate and clinic card
5. Applicant's LATEST SCHOOL REPORT (excluding Grade 1 applicants)
6. Foreigners: Work permit of parents AND study permit for child  SIGNATURE/HANDTEKENING:

**VERPLIGTE DOKUMENTASIE**

(alle afskrifte moet gesertifiseer wees)

1. Identiteitsdokumente van ALBEI BIOLOGIESE OUERS (ouers soos voorgeskryf deur SASW)  
of  
Identiteitsdokumente van ALBEI VOOGDE (voogde soos voorgeskryf deur SASW)
2. Identiteitsdokument van REKENINGBETALER (indien nie die ouers/voog nie)
3. Munisipale rekening (bewys van adres) gerig aan die ouer/voog – nie ouer as 3 maande, nie, of huurooreenkoms  
of
4. Indien nie in ons voedingsarea woonagtig nie: Salarisstrokie van ouers wat in ons voedingsarea werk (bewys van indiensneming)
5. Geboortesertifikaat van applicant en kliniekkartaat
6. Applikant se JONGSTE SKOOLRAPPORT (nie Gr 1-applikante nie)   
Buitelanders: Werkpermit van ouers EN studiepermit vir kind  SIGNATURE / HANDTEKENING:

**ADMISSION ACCEPTANCE BY PARENTS**

Completion of this application creates no obligation on the part of Sunridge Primary School to accept your child at the School. Acceptance at Sunridge Primary School is subject to approval of acceptance by the Admissions Panel of the School. No interview or meeting with the Principal will be scheduled without a completed application form. You will be informed of the school's decision once all applications have been processed.

***The decision of the Admissions Panel is final and no correspondence (explanation and/or reasons why not accepted) will be entered into, or any interviews/appointments granted, once the outcome has been communicated with applicants in writing.***

SIGNATURE / HANDTEKENING:

# DECLARATION BY PARENT/GUARDIAN

I declare that all particulars furnished by me on this form are **true and correct**.

**In my personal capacity and on behalf of the applicant in my capacity as parent/guardian I hereby agree to:**

Abide by the **Code of Conduct / School Rules** attached to this document and acknowledge that I have read it and shall detach and keep it for reference; acknowledge the authority of the Principal, the teachers and student leaders; pay the stipulated school fees as agreed by the Parent Body at the Annual Budget Meeting; pay any bank charges, legal fees (including attorney and own client costs) and interest on any outstanding fees; that the school may conduct an enquiry and/or information search about the parents/guardians with a credit information bureau, persons acting as their agents and/or credit grantors.

That the school may transmit details of how the parents/guardians have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purpose of making any credit risk management related decisions.

If parents/guardians fail to meet their school fee obligations the school may record the Parents'/guardians' non performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.

**Notify the Principal (info@sunridge.co.za), in writing, in the event of my child leaving the school at least 2 months in advance or pay two months' fees in lieu of such notice.** (This is for reasons other than disciplinary or financial default.)

In addition, I undertake to return all books and other property belonging to the school; ensure that my child attends school regularly and, should my child be absent from school for any reason, inform the school of that in writing; pay all costs incurred for damage done or losses caused by my child to school property.

I am fully aware of the admission requirements of Sunridge Primary School as contained herein.

I will take responsibility for ensuring that my child is adequately insured against any personal injury or related risks. I will also ensure that his personal belongings are adequately insured against loss. I understand and agree that the school, staff, assistants or helpers ("the staff") cannot be held responsible for any losses, injury or damage incurred howsoever or from whatsoever cause arising. I indemnify and hold harmless the School and staff against any claims whatsoever related to my child. While my child is involved in school activities, I authorize the Principal (or appointed staff member) to act *in loco parentis*, including granting consent for medical treatment in the case of an emergency, once all reasonable efforts to contact the student's parents have been made.

This is a **fee-paying school** and parents are expected to pay the fees in full according to arrangements agreed to on the Acceptance Form.

Signed at Port Elizabeth this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
FATHER  
MALE GUARDIAN

\_\_\_\_\_  
MOTHER  
FEMALE GUARDIAN

SECTION 8: FOR OFFICE USE ONLY		AFDELING 8: VIR KANTOORGEBUIK	
DATE OF INTERVIEW/ VAN ONDERHOUD		FATHER/ MOTHER/ BOTH VADER/ MOEDER/ ALBEI	

COMPLIED	YES	NO				PRINCIPAL'S SIGNATURE	
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**DEBIT ORDER FORM**

<b>NAME OF ELDEST CHILD</b>		<b>GRADE</b>	
<b>NAME OF 2<sup>nd</sup> ELDEST CHILD</b>		<b>GRADE</b>	
<b>NAME OF 3<sup>rd</sup> ELDEST CHILD</b>		<b>GRADE</b>	

<b>NAME OF ACCOUNT HOLDER:</b>		<b>CONTACT NO.</b>	
<b>NAME OF BANK:</b>		<b>BRANCH CODE:</b>	
<b>ACCOUNT NUMBER:</b>		<b>TYPE OF ACCOUNT:</b>	
<b>DATE OF DEDUCTION</b>	<b>THE ONLY DEDUCTION DATE IS THE 1<sup>ST</sup> OR FIRST WORKING DAY THEREAFTER</b>		

1. I hereby consent and authorize the school to draw against my/our account at the above-mentioned bank, (or any other bank or branch to which I/we may transfer my/our account), the necessary amount for payment of the school fees due in respect of the above-mentioned child/children monthly, commencing in January and continuing until the above-mentioned child/children leave Sunridge Primary School. This authority may only be cancelled by me/us giving you thirty days notice in writing.
2. All such withdrawals from my/our bank account by you shall be treated as though they have been signed by me/us personally.
3. I accept that:
  - 3.1 The debit order for school fees only will operate until my child/children leave Sunridge Primary School.
  - 3.2 The amount may be increased, if necessary, by the Governing Body of the school from time to time
4. If for any reason my debit order is not honoured, the outstanding amount must be paid prior to the next debit order becoming due, failing which my full outstanding annual school fees will automatically become due and payable. Any account one month in arrears may be handed over for collection and costs incurred will be for my/our account.
5. It is my/our responsibility to inform the school of any change to my/our banking/contact details.
6. I/we agree to pay any charges incurred as a result of an unpaid debit order.

.....  
**FULL NAME (PRINT)**

.....  
**SIGNATURE**

**SOUTH AFRICAN SCHOOLS ACT 84 OF 1996**

**REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES**

**CHECKLIST FORM**

**COMPULSORY INFORMATION**

(Mark with a cross in applicable box.)

**Information is within the application form as provided by the Principal**

1	Has the principal informed you about the amount of the annual school fees to be paid?	YES	NO
2	Has the principal informed you that you are liable for the payment of school fees unless you are totally exempted from paying school fees?	YES	NO
3	Has the principal informed you about your right to apply for exemption from paying school fees?	YES	NO
4	Do you wish to apply for such exemption? (application forms are available from Mrs D Hart)	YES	NO
5	Do you wish to be assisted in making such application?	YES	NO

M de Vries \_\_\_\_\_  
Name of Principal

\_\_\_\_\_  
Name of Parent

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Signature of Parent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

School stamp:

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SUID-AFRIKAANSE SKOLEWET 84 VAN 1996

REGULASIES VIR DIE KWYTSKELDING VAN DIE BETALING VAN SKOOLFOOIE VIR OUERS

KONTROLELYS

**VERPLIGTE INLIGTING**

(Merk die toepaslike blokkie met 'n kruisie.)

**Alle informasie is in die aansoekvorm soos deur die Skoolhoof voorsien**

1	Het die skoolhoof u in kennis gestel wat die bedrag van die jaarlikse skoolfooie is?	JA	NEE
2	Het die skoolhoof u in kennis gestel dat u aanspreeklik is vir die betaling van skoolfooie tensy u heeltemal kwytgeskeld is van die betaling van skoolfooie?	JA	NEE
3	Het die skoolhoof u in kennis gestel dat u daarop geregtig is om aansoek te doen om die kwytskelding van skoolfooie?	JA	NEE
4	Wil u om sodanige kwytskelding aansoek doen? (Aansoekvorms is by mev D Hart beskikbaar)	JA	NEE
5	Verlang u hulp met sodanige aansoek?	JA	NEE

M de Vries \_\_\_\_\_  
Naam van Skoolhoof

\_\_\_\_\_  
Naam van Ouer

\_\_\_\_\_  
Handtekening van Skoolhoof

\_\_\_\_\_  
Handtekening van Ouer

Datum: \_\_\_\_\_

Datum: \_\_\_\_\_

Skoolstempel:

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